



COASTAL VIRGINIA
HOSPITALITY
EXPO

Wyndham
Virginia
Beach
Oceanfront

WEDNESDAY
FEB 9
2022

3PM
TO
7PM

VENDOR APPLICATION 2022

Company Name: _____

Company Address: _____

On-Site Contact Name: _____

Cell Phone Number: _____

Email: _____

VENDOR NEEDS

Please select each item you will require.

Electric \$25 Wi-Fi

_____ Vendor Booth Early Bird Rate: \$300.00 (Payment must be received by 12/31/21 or full rate will be charged)

_____ Vendor Booth After Early Bird Rate: \$400.00 (Payment after 1/01/22)

_____ Non-Member Vendor Booth Rate: \$650.00

_____ Pick Your Table Location **\$50** Table# Choice 1: _____ Table# Choice 2: _____

Silent Auction

Item Donating: _____ Value Amount: _____

Exhibitor Representative Names:

1) _____ 2) _____

3) _____ 4) _____

Signature _____

Date _____

THEMED ROOMS - MARDI GRAS

List your top three choices by placing 1, 2 & 3 in boxes.

French Quarters River Boat Floats

Bourbon Street Kings Court Ball Chamber of Crypts

Will you be offering any special incentives/discounts to participants at your booth? Y N

If yes, please describe. _____

Vendors will receive one 6 foot table with two chairs. Vendors will be required to provide all table linens.

Best decorated vendors booth according to room theme will receive a prize.

Vendors set-up is Tuesday, Feb 8th, from 4pm to 6pm or Feb 9th, from 12pm to 2pm

Vendors booths must be setup by 2pm on Feb 9th.

A diagram listing your table location will be sent prior to the event.

Any signage must be displayed on your table, self-standing or hung on the wall with approved items (contact Billie Blattel for approved hanging devices)

Vendors will not be allowed to break down booth prior to the event end time of 7pm. Vendors will be responsible for cleaning their stations prior to leaving

To reserve your space, email this signed form to billie@greysheet.com.

Mail Full Payment, along with a copy of this form to: *Virginia Beach Hotel Association, 1206 Laskin Road, Suite 140D, Virginia Beach, VA 23451.* You may also pay by credit card through Paypal. Email Billie regarding details.